



# Best Interview Questions Cheat Sheet

Use this cheat sheet during your next interview. Jot down notes or any ideas while interviewing a candidate.

**Candidate Name:**

**Department:**

**Date:**

1

**What are some obstacles you've faced and how did you overcome them?**

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Key Trait: Perseverance

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**Describe when you had to improve a piece of work after feedback.**

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Key Trait: Resilience

3

**How have you used data to make a decision?**

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Key Trait: Solution-oriented

4

**What's the background of what you were previously working on and what were your specific tasks?**

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Key Trait: Context

5

**How have you made a measurable impact on a role or a project?**

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Key Trait: Results

6

**What organization or business do you think is doing well?**

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Key Trait: General interest and values

7

**Can you discuss a business that's doing badly? What are its main problems and what would you do to fix them?**

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Key Trait: Solution-focused thinking

8

**What's hardest for you when working on a team? Describe a time you worked on a difficult team and how did you respond?**

Notes

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Key Trait: Teamwork

9

**Talk about how you collaborated on multiple projects with a short deadline.**

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Key Trait: Project management

10

**How do you try to be the best you can be?**

Notes

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Key Trait: Self-improvement

11

**Do you consider yourself lucky?**

Notes

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Key Trait: Humility & reaction to adversity

**12**

**How would colleagues describe you?**

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Key Trait: Strengths & weaknesses

**13**

**How is this person during the interview?**

Notes

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Key Trait: Culture fit and professionalism

**14**

**Other questions you may have:**

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**15**

**Do you have any questions for me?**

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